



Rules and Regulations for Parade Units

ORDER OF APPEARANCE

- The Parade Review Committee will determine the order of appearance for Units in Eagan's July 4th Funfest Parade. The order is determined to establish variety, as well as the best utilization of the participants.
- Your appearance spot may be altered or canceled if your arrival in the assembly area is not at the time established in your acceptance packet.
- Any applications received later than the due date specified in the Parade Application will automatically be placed at the end of the parade line up.

CODE OF CONDUCT

- Individuals and organizations participating in Eagan's July 4th Funfest Parade are expected to perform courteously, in good taste and with safety in mind at all times during the assembly, execution and dispersal of the parade.
- Units intending to distribute anything other than commercially packaged food or beverage products must pay a \$25 fee for clean-up and provide a description of the item(s) to be distributed. Eagan's July 4th Funfest Committee reserves the right to refuse any item considered inappropriate for distribution.

PARTICIPATION WAIVER

- One person in your unit must sign and return the waiver form provided in the application packet and return it along with the parade application.

VEHICLES AND PARTICIPANTS

- Proof of Insurance must be provided for all vehicles in the Parade along with the Parade application
- All drivers must be licensed and adequately trained to drive their assigned unit.
- Units may not exceed the height of 13' 6".
- The number of passengers in the vehicle must not exceed the number of seat belts in the vehicle (except on an approved float).
- In addition to those riding in the vehicle or on the float, a maximum of **20** participants may accompany your parade unit.

ALCOHOLIC BEVERAGES

- **NO alcoholic beverages** of any kind will be allowed on or with the unit. The consumption of any alcoholic beverage by any participant prior to or during the parade is strictly prohibited. Violators will not be allowed to participate in Eagan's July 4th Funfest parades.

PACING and SPACING

- Parade participants must stay within their unit space. Straggling behind or advancing ahead into other units is **unacceptable!**
- Stay within 40' of your float/unit.
- Pacing of parade is critical to avoid gaps in viewing. Keep parade in motion; stay with the unit ahead of you. Do not slow or halt vehicles to allow for walking members of unit to catch up. It is the walking participant's responsibility to keep up with the unit, even if that means skipping distribution to some parade viewers.

DISTRIBUTED ITEMS

- You are welcome to hand out commercially packaged food or beverage during the parade and any other items that have been approved and for which you have paid the \$25 clean up fee.
- **THROWING** distribution items from vehicles or floats to spectators **IS STRICTLY PROHIBITED.**
- Walking no more than 4 feet from the curb, hand items to the crowd or place them in the concrete curb area.
- No distributed items should be dropped on the blacktop area of the street.

WATERGUNS & PROJECTILES ARE PROHIBITED

- Units may not employ squirt guns, super-soakers or any other device to spray any liquid or toss any sort of unapproved object to the crowd on the parade route.
- The use of such items may cause destruction of property (cameras, phones) and hurt feelings of the spectators while getting hit by prohibited items.

DISPERSAL AREA

- **Continue moving through dispersal until a Parade Marshal advises you to stop. No exceptions!**
- Float or Specialty members returning to the assembly area after completing the parade should walk behind the line of march. ***Your cooperation in this busy area will be expected!***

INCLEMENT WEATHER POLICY

- Should inclement weather occur prior to a parade, festival officials will determine if it is severe enough to cancel or delay the parade, and information will be promptly posted on the Funfest Information Line at 651-675-5077.

- Eagan's July 4th Funfest Parade Committee plans to proceed with the parade, rain or shine. We request you make provisions for foul weather.
- You may decline to march your Float or Specialty Unit when weather threatens to damage uniforms, props or instruments.
- Refund of registration fees **will not** be provided due to inclement weather.

THESE RULES WILL BE STRICTLY ENFORCED BY PARADE OFFICIALS

Police and parade officials will be monitoring unit's behavior and actions throughout the parade.

At the discretion of parade officials, units deemed to be out of compliance with any of the Parade Unit Rules and Regulations will be provided a written warning. Any warning issued will be recorded. Continued failure to comply with rules may result in your removal from the parade and possible exclusion from future Funfest activities.

- *Please advise everyone in the group of the rules and assure they comply with them, making the parade enjoyable to the audience.*
- *Eagan's July 4th Funfest will not issue refunds if your unit is removed from the parade or for any other reason not allowed to participate.*